



CITY OF NEWPORT BEACH

FINANCE DEPARTMENT PURCHASING DIVISION

February 11, 2012

Re: City of Newport Beach Request for Proposal (RFP) No. 11-1

Firms Submitting Proposals:

HF&H Consultants, LLC
SCS Engineers
Waste Systems Management, LLC

Dear Proposer:

Thank you for your participation in the City's RFP No. 11-1 for Residential Solid Waste and Recycling Consultant Services project. The evaluation panel for this RFP convened last month to evaluate all proposals submitted to the City. As opposed to a standard Bid, the City evaluated the proposals using a multitude of factors aside from, but including, pricing. The factors utilized to evaluate the proposals are as follows:

- Proposer's Experience in Public Sector Solid Waste Consulting Services;
- Proposer's Demonstrated Understanding of the Project;
- Qualifications of Proposed Assigned Personnel to the Project;
- Proposer's Methodology in the Four (4) Stated Objectives of the RFP; and
- The Overall Responsiveness of the Proposal.

Each of these factors was assigned a weight and all proposals were scored against those established criteria. Following this process, the evaluation panel ranked **HF&H Consultants, LLC** as the highest-rated Proposer. As such, any subsequent negotiations and contracting procedures will be carried out between the City and HF&H Consultants, LLC. Copies of all proposals are now available for review, upon request.

I would like to thank you for all the time you contributed during this RFP process. If your firm was not selected during this RFP process I kindly ask that you ensure that your firm is registered on the City's Online Vendor Database. This will enable the City to contact your firm in the event there are future Bids or RFPs of a similar nature. It is anticipated that there will be a need for consulting services as the City seeks to assess its business practices. The website for this database is as follows:

<https://www5.newportbeachca.gov/osupplier/>

With Regards,

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